

Career Survival Tool Kit® Outplacement Program for H.R.

If you're an HR specialist or hiring manager in a marketplace experiencing job cuts and employees worried about whether their positions will be eliminated, *CHASE Outplacement Services* can provide your company with a comprehensive "Career Survival Tool Kit" in DVD format, for use at EXIT INTERVIEWS, to empower soon-to-be separated employees in their next job search.

CHASE Outplacement Services is a division of *CHASEAMERICA, Inc*, a retained executive search firm, established in 1970. Our "Career Survival Tool Kit" was created after 9/11/2001. We originally gave this product to displaced candidates in the financial services industry. The candidates receiving the product called us with success stories right away. Today, we are selling the product to corporate clients as an Outplacement Program.

Our "Career Survival Kit" is a powerful "one-stop shop" learning and training tool that:

- Takes the employee through the career search process from resume preparation to closing and negotiating compensation.
- Helps identify adaptive and transferable skill sets and how to apply them to the job search to showcase their experience and value,
- Offers examples, templates and worksheets on networking, research, preparing, applying and interviewing with prospective employers.
- Provides a "personal coach" option to support employees in using the tools to take control of their career.

Sections of the "Career Survival Tool Kit" include:

- Training Manual
 - Resumes and Cover Letters
 - Job Search Methods
 - Types of Interviews and Interview Questions
 - Negotiating Terms
 - Know Yourself/Spin Yourself
 - Brainstorm What You Offer the Position
 - Know the Employer
- Examples, Templates and Worksheets
 - Financial Planning Worksheet
 - Skills Checklist
 - Resume Preparation Form
 - Letters from Reference to Acceptance
- Tip and Tricks
 - Real-World Articles from Industry from "Why Do You Want to Work Here?" to "Interviewers' Pet Peeves" and much, much more.
- Helpful Links and Resources
 - Job Resources Available
 - Employment-Related Websites
 - Salary and Compensation Resources
 - Moving Guide, Relocation

To discuss your needs, please contact: David Stefan at david@chaseamerica.net or Maria Dennison at maria@chaseamerica.net.